

EUROPEAN CURRICULUM VITAE FORMAT



PERSONAL INFORMATION

Name

IPPOLITO ELEONORA

WORK EXPERIENCE

- Dates (from – to)
- Name and address from of employer
- Type of business or sector
- Type of employment
- Main activities and responsibilities

April 2013 - Today

Fondazione Eni Enrico Mattei (FEEM)
C/da Cembrina, 85059 – Viggiano (Pz) - Italy

Nonpartisan research institution devoted to the study of sustainable development and global governance

Collaboration

- Junior Researcher within the project "Sustainable tourism in Basilicata"
- Review of scientific texts

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November 2012 – October 2013

Enneci Media S.r.l.
Viale Aldo Moro, 69/4 - 70043 Monopoli (BA) - Italy

Publisher specializing in the creation and publication of international periodicals of tourism, actuality, economy, culture, travel and fashion.

Collaboration

Journalist, writer and proofreader:

- Be Quality & Style, Malta-Gozo special. 2013. Year II, n. 3. ISSN 2280 - 3610
- Be Quality & Style, Special edition. 2012. Year I, n. 2. ISSN 2280-3610
- Be Quality & Style, Cipro special. 2014. In press

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September 2012 - Today

LilliBook Edizioni

<http://beta.fingerbooks.com/#!/author/Eleonora-Ippolito/176596148>

Publisher specializing in evaluation and publication of short stories on mobile support

Collaboration

Writer (short stories can be purchased on various online bookstores like Amazon, Mondadori, Feltrinelli, Hoepli, Unilibro).

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April 2010 – December 2012

DIGIVOX S.r.l.

Monopoli (Ba)

Company for archiving of audiovisual materials

Collaboration

Multimedial documenter of RAI news (Italian Radio and Television) for the catalog of RAI Teche. The activity was carried out by using Mir software (Multimedia Information Rai) and its specific language.

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January 2012 – April 2012

ENAIIP Puglia (Ente Nazionale Acli Istruzione Professionale)
 Monopoli (Ba)
 Ente ACLI di istruzione professionale
 Collaboration
 History teacher

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2003, 2009 – 2011

Weekly “Fax”, “L’Eco del sud-est”, “L’Informatore”, magazine “Report.m”,
 Local newspapers of the province of Bari
 Collaboration
 Journalist, writer and proofreader

- Dates (from – to)
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- Main activities and responsibilities

July - October 2009

HR Value S.r.l., Roma
 Manpower
 Company specializing in professional training and in personnel selection
 Collaboration
 Mentor and Tutor in professional training courses

- Dates (from – to)
- Name and address from of employer
- Type of business or sector
 - Type of employment
- Main activities and responsibilities

July 2009

HR Value S.r.l., Roma
 Manpower
 Company specializing in professional training and in personnel selection
 Collaboration
 Teacher

- Rights and duties of workers
- Safety in the workplace

EDUCATION AND TRAINING

- Date
- Name and type of organisation providing education and training
 - Training course

14 July 2010
 Centro Turistico Giovanile “Egnatia”
 Monopoli (Ba)
 XVIII Course for guides of Social Tourism and Youth, for reading, understanding and the valorisation of the old village of Monopoli and the surrounding area.

- Date
- Name and type of organisation providing education and training
 - Title of qualification awarded
 - Curriculum
 - Degree mark

04 April 2009
 University of Bari
 Piazza Umberto I, 1 Bari - Italy
 Degree in Historical and Social Sciences
 Historical - Classic Address
 101/110

- Date
- Name and type of organisation providing education and training
 - Title of qualification awarded
 - Curriculum
 - Vote

Scholastic years 1999/2000
 Istituto Professionale di Stato per i Servizi Sociali
 “L. Da Vinci”- Fasano (Br) - Italy
 Professional maturity
 Technical Social Services
 86/100

PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE

ITALIAN

OTHER LANGUAGES

FRENCH

ENGLISH

- Reading skills
- Writing skills
- Verbal skills

good	good
good	good
good	good

SKILLS AND COMPETENCES.

- Good knowledge of Windows (Xp, Vista)
- Excellent knowledge of the Internet, email and network communication
- Excellent knowledge of Microsoft Office Word
- Sufficient knowledge of Microsoft Office Power Point and Excel
- Excellent knowledge of graphics programs: Photo shop, Microsoft Picture Manager e Paint.

PERSONAL SKILLS AND COMPETENCES

- Excellent interpersonal skills

OTHER SKILLS AND COMPETENCES

- Excellent writing skills (newspaper articles, short stories, novels)
- Good skills in performing freehand drawings and photograph

LITERARY CONTESTS

- Fourth place in the adult section, in the fourth edition of the National Literary Competition “Nuova Scrittura Attiva 2014”.
- Reporting on the first International Literary Prize “La Valle delle Storie 2014”.
- Winner of the fourth edition of the National Literary Competition “Oceano di Carta 2013”.
- First place in the adult section of the tenth edition of the International Literary Competition “Anna Vertua Gentile 2012”.
- Reporting on the International Literary Prize “Da estraneo a straniero 2011”.
- Reporting on the International Literary Competition “Il lancio della penna 2011”.
- Short story published in the anthology of the International Award “IoRacconto 4” 2011 edition.

DECLARATION

I authorize my personal data treatment according to the D.lgs. 196/2003.

Viggiano, 09/01/2015

Dr. Ippolito Eleonora